

The following decisions were taken by the Shadow Executive at its meeting held on **8 October**.

AGENDA ITEM NO. 6

COUNCIL ACCESS POINTS

(a) Decisions

The report set out a vision, approach and options appraisal for establishing Council and Community Access Points across Buckinghamshire.

RESOLVED:

- 1. To agree the vision for Council & Community Access Points as set out in Appendix 1.**
- 2. To note the phased approach to implementation as detailed in Appendix 1.**
 - **Phase 1—Council Access Points for 1 April 2020 focused on providing access for residents to council services.**
 - **Phase 2—Community Access Points focused on providing access for residents to community facilities and council & partner services.**
- 3. To agree to establish Council Access Points for 1 April 2020 in accordance with the design principles as set out below:**
 - **Use of the existing county and district buildings.**
 - **Open to all (drop-in access via advertised opening hours).**
 - **Self-service access to all council services.**
 - **Existing staff or volunteers available to help residents to self-serve and answer common enquiries.**
 - **Potential for the site to be used for individual support (e.g. planning, housing advice, councillor surgeries).**
- 4. To agree to set up 17 Council Access Points for 1 April 2020 in the locations set out in Appendix 1, with the removal of High Wycombe Library from the list of proposed sites, and with the option to add a further Council Access Point subject to the successful conclusion of discussions with a partner organisation.**
- 5. To agree to work with partners to enable residents to get information and advice about Buckinghamshire Council services.**
- 6. To agree to give delegated authority to the Chief Executive of Buckinghamshire Council to vary the locations of the Council Access Points, following consultation with Shadow Executive Members, if for any operational**

reasons there is a need for such a change.

7. To note that the operation of Council Access Points will be reviewed after 1 year, with an expectation that advertised sites may change in future years as part of the Council's phase 2 development of Community Access Points.

8. To agree that the Localism Member Working Group Lead Members will respond to the letter from the Shadow Overview and Scrutiny Committee dated 30 September with a summary of the Shadow Executive discussion and decisions.

9. To agree that the Chief Executive in consultation with the Leader of the Shadow Executive be authorised to resolve operational issues with some of the specific sites.

(b) Reason for decisions

The recommended approach reflected a desire for the new Council to be ambitious in improving community facilities and service access for the benefit of all residents across the county.

(c) Alternative options considered

Appendix 1 set out the options considered for Council Access Points how and where these might be best delivered for day 1 of the new Council.

Consideration was given to having no advertised access points, as there had been an increase in customer preference for accessing services online. However, this approach was not recommended as not all residents were able to use or access online services, and there will always be a need for face-to-face service delivery.

Subsequent consideration was then also given to different delivery approaches, such as using the five main existing council buildings only, use of the wider council estate or new/ partner buildings for day 1.

(e) Conflicts of Interest/Dispensations

None.

AGENDA ITEM NO. 7

INTERIM CIVIL CONTINGENCIES POLICY

(a) Decision

Members considered a draft Interim Civil Contingencies Policy for approval. The overarching policy defines the legal obligations, sets the framework for how

subsequent plans will be developed and their applicability and scope during the transitional period. It also confirms and clarifies how a response would be handled in the event of a major incident both pre Vesting Day and once the Buckinghamshire Council is established.

RESOLVED:

That the Interim Civil Contingencies Policy be agreed.

(b) Reason for decision

The Shadow Authority is required to prepare, approve and publish certain emergency and civil contingency plans before Vesting Day.

(c) Alternative options considered

The Civil Contingencies Workstream considered and assessed the various elements that are required to be put into place.

(e) Conflicts of Interest/Dispensations

None.

AGENDA ITEM NO. 9

WASTE PROCUREMENT

(a) Decisions

Members considered a report on the contractual spend on the proposed waste collection contract in accordance with the agreed spending protocol.

RESOLVED:

- a) To note the decisions taken by Wycombe and Chiltern District Councils that the existing procurement should continue, and also that the current contract be extended to September 2020, at which point the new service will be implemented.**
- b) To agree that an officer acting on behalf of the Shadow Executive be involved in the procurement exercise in an advisory capacity.**

(b) Reasons for decisions

1. to ensure the continued delivery of an effective waste collection service after the current contract has expired; and

2. to safeguard the financial position of the new Buckinghamshire Council in relation to its expenditure on waste collection services.

(c) Alternative options considered

1. To note the decisions taken by Chiltern and Wycombe District Councils to proceed with the procurement.

2. In accordance with the agreed spending protocol, take steps to prevent the proposed contractual spend and ask the District Councils to pursue an alternative approach to secure service provision.

(e) Conflicts of Interest/Dispensations

None.

Call-in expiry: 5pm, 17 October 2019.